

## Reservoir High School Instrumental Music Program Enrolment Form

Congratulations on choosing to participate in the Reservoir High School Instrumental Music Program. Students will receive **one 30-minute lesson per week** on their selected instrument. Lesson times will rotate each week to ensure students are not removed from the same class weekly.

Lessons will be charged at a cost of \$400 for small group lessons (\$10 per lesson) or \$600 for individual lessons, (\$15 per lesson). This payment must be made within four weeks of lessons commencing. Non-payment will result in your child being removed and placed on a waiting list. There will also be a \$30 administration fee. Lessons will be visible on Compass for the entire term once enrolment has been finalised.

**Student Name:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_

**Student ID Code:** \_\_\_\_\_

Students at Reservoir High School may choose to learn two (2) instruments. Below listed are the instruments currently offered for learning. **If choosing two instruments, please number your two preferences with a one (1) and two (2).**

\*Please note, depending on current enrolments, placement in both instruments cannot be guaranteed.

\*\*Two invoices will be sent for learning two (2) instruments.

Instruments for enrolment:

<b>Drum Kit</b>		<b>Voice</b>		<b>Saxophone</b>	
<b>Bass Guitar</b>		<b>Piano / Keyboard</b>		<b>Flute</b>	
<b>Guitar</b>		<b>Violin</b>		<b>Clarinet</b>	

**Preference 1:** \_\_\_\_\_

**Preference 2 (if applicable):** \_\_\_\_\_

Tick this box if your child intends to learn two instruments

Lessons for each respective instrument occur on the following days:

- Monday – Voice/Piano Wednesday / Friday
- Tuesday – Piano / Guitar / Woodwind
- Wednesday – Bass Guitar
- Thursday – Violin / Drum kit
- Friday – Drum Kit

Previous instrumental lessons: YES / NO | Years experience: \_\_\_\_\_

Continuing RHS Instrumental Music student: YES / NO | Instrument hire required: YES / NO

Enrolment forms must be returned to the front office for processing. An invoice will then be issued. Once the invoice has been received, please make prompt payment in person at the General Office or via EFT. Lessons will not begin until full payment has been made. If needing to make part payment, please discuss this at the General Office.

Some instruments are available for hire. Please see the Instrument Hire Agreement for details.

Parent / Guardian Name: \_\_\_\_\_

Parent / Guardian Signature: \_\_\_\_\_

Please see over for the Instrumental Music Program Terms and Conditions.

Further enquiries may be directed to the Director of Music, Daniel Luttick: [daniel.luttick@education.vic.gov.au](mailto:daniel.luttick@education.vic.gov.au)

## Reservoir High School Instrumental Music Program Terms and Conditions and expectations:

### General Terms and Conditions:

- Lessons incur an annual fee of **\$200 per instrument**. Payments can be made by cash or card at the General Office. Lessons will not commence until full payment is made.
- Students will receive **one 30-minute lesson per week** on their chosen instrument on a rotating basis. This is to ensure students are not removed from the same class each week. This may be individual or in a small group, (a maximum of 3 – 4 students per lesson).
- If students are unable to attend their scheduled lesson time due to in-class assessments or excursions, it is their responsibility to arrange an alternative time with their Instrumental Teacher.
- Reservoir High School Instrumental Music students are encouraged to participate in an ensemble.
- Reservoir High School Instrumental Music students are encouraged to perform in College Performing Arts Events as part of the annual Performing Arts calendar.
- A refund can only be issued if a Withdrawal Form is completed. Students must give one term notice if intending to withdraw.

### Teacher Expectations:

- Arrive at Reservoir High School by 8:30 AM each teaching day.
- Schedule Instrumental Music lessons on Compass for the entire term.
- Provide a positive and enjoyable learning environment for students.
- Provide appropriate learning material for students.
- Encourage students to participate in external examination courses, (AMEB, Trinity, ANZCA).
- Encourage students to maintain a consistent home practice routine.
- If teaching group lessons, structure groups according to appropriate skill level.
- When appropriate, reschedule student lessons to accommodate Learning Tasks, excursions etc.

### Student Expectations:

- Check Compass and arrive punctually to lessons ready for learning. It is not the responsibility of the Instrumental Music Teacher to collect students from class.
- Provide a minimum of 12 hours' notice of absence or needing to change lesson times.
- Maintain regular, consistent home practice.
- Participate in an ensemble, as directed by the Instrumental Music Teacher.
- Participate in performances, concerts and school events.
- Develop a supportive attitude towards other students in group lessons and ensembles.
- Follow the school performance dress code.
- Responsibly use all equipment with care and respect.
- Maintain a neat and ordered music folder.
- Remain in the Instrumental Music Program for the duration of the entire school year. If intending to withdraw, a Withdrawal Form must be completed and signed.

### Parent / Guardian Expectations:

- Provision of a suitable instrument for your child, if required.
- Payment of Instrumental Music lesson fees and instrument hire levies (if required) within the two-week period following enrolment. If payment plans need to be made, please speak to the General Office.
- Show due interest in your child's musical endeavours.
- Attend music concerts and performances to support your child and ensemble.
- Support and encourage your child's home practice.
- Keep your child's instrument in suitable condition. Attend to repairs as needed. If your hire instrument needs repair, please contact the General Office or Instrumental Music Coordinator immediately.
- Promptly return permission letters to the General Office.
- Notice of cancellation of lessons must be given at least **one term in advance**.



By ticking this box, you agree to the Reservoir High School Instrumental Music program Terms and Conditions.