



Policy Title	Student Drivers Policy		
Date approved	06/12/2022	Review Date:	06/12/2025
Revision No:		Revision Date:	

PURPOSE

This policy sets Reservoir High School's approach to students driving to and from school and school events. Our school recognizes the need for the whole community to make efforts to minimise the risks associated with young drivers and to encourage responsible driving behaviours for students.

SCOPE

This policy applies to all students at Reservoir High School who have a valid driver's licence.

POLICY

Our school recognizes that some students will turn 18 and obtain a driver's license while they are still attending school. Some of these students will want to drive to and from school. Reservoir High School expects that all student drivers will adhere to the conditions of their licence and the road rules and will drive in a safe and responsible manner. If the school becomes aware that a student driver has driven in an unsafe or irresponsible manner, police will be notified.

Students are not permitted to drive themselves to and from camps, excursions or other school activities. Consistent with Victoria's Graduated Licensing System conditions, students are permitted to drive only one peer passenger (aged 16-22), unless the passengers are siblings of the driver.

Students are not permitted to use their car during the school day.

If students act in breach of this policy, parents/carers will be notified and appropriate student sanctions will apply.

Reservoir High School takes no responsibility for damage to vehicles parked in the student car park and parking is at the vehicle owner's own risk.

Car make and registration details must be recorded with the school.

Student drivers, a parent/guardian and, if relevant, the parent/guardian of any passenger, must sign the Parent permission and Student Agreement Form.

Students who fail to meet these obligations will have the privilege to drive to school and car parking privileges will be revoked.

PARKING

Students are not permitted to use the staff car park, but can park their car in the car park closest to the Hockey Field.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff handbook/manual
- Reminders in our school newsletter
- Discussed at parent information nights/sessions
- Discussed at student forums

- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

The Department's teaching and learning resource:

- [Traffic Safety](#)

REVIEW CYCLE

To be reviewed as part of the school's three year review process.

APPENDIX A



Dear Parent/Guardian,

A number of our senior school students are driving or intend to drive to school this year and some have indicated that they intend to carry another student as a passenger.

_____ has indicated that he/she intends to drive to school or will be a passenger of another student who is driving to school.

Despite the fact that most young drivers try to be careful, safety conscious and considerate when driving, research clearly shows that they are at a higher risk of having a serious crash than older, more experienced drivers.

The presence of young passengers also greatly increases the risk for teenage drivers and, the more passengers, the greater the risk.

It is important that all students and their parents/guardians are aware of these risks and the type of behaviour that the school expects from student drivers.

Copies of the **Student Drivers Policy, Parent Permission and Student Agreement Form** and **Passenger Permission Form** are attached.

The policy outlines the school's expectations and provides information regarding the transport of passengers. Of particular note is that student drivers are not permitted to carry other students as passengers to and from school without the written permission of their parent/guardian and the passenger's parent/guardian.

Under the Graduated Licensing System, no more than one peer aged passenger (aged 16-22 years) is permitted to travel with the driver, unless the passengers are siblings of the driver. This is based on research that shows that young drivers carrying several passengers are more likely to engage in risk taking behaviour. For more information, go to:

www.vicroads.vic.gov.au/safety-and-road-rules/driver-safety/young-and-new-drivers/victorias-graduatedlicensing-system

To ensure that all involved are aware of these requirements, student drivers and a parent/guardian and, where appropriate, a parent/guardian of any passengers, are required to sign a Parent Permission and Student Agreement Form.

The form must be signed and returned prior to students using the designated parking area.

These requirements are intended to ensure the welfare and safety of students at our school and the local community.

Yours sincerely,

Ken Sinderberry
Senior School Leader

APPENDIX B



Parent Permission and Student Agreement Form

In order to drive to and from school students and parents must complete this form and agree to the guidelines set by the school.

GUIDELINES:

Students are required to adhere to all road rules and drive in a safe and responsible manner.

Students are only to use their car for travelling to and from school. Students are not permitted under any circumstances to drive from the school grounds during the day.

Students are not permitted to use the staff car park, but can park their car in the car park closest to the Hockey Field.

The school has a policy that, students are permitted to drive only one peer passenger (aged 16-22), unless the passengers are siblings of the driver.

Students are required to notify the school of any passenger who may be travelling with them to and from school.

Students who fail to meet these obligations will have their car parking privileges revoked and a parent meeting will be held. Any unsafe driving behaviour or breaches of road rules will be reported to the police.

Students are not permitted to drive themselves and other passengers to school activities.

Reservoir High School takes no responsibility for damage to vehicles parked in the student car park and parking is at the vehicle owner's own risk.

Declaration

Please sign to acknowledge that the Student Driver requirements and the Student Drivers Policy have been read and that the student is aware of their responsibilities. The completed declaration is to be returned to the Senior Sub School Office Manager.

Student

I, (name) _____ understand the requirements if I wish to drive to school and understand the consequences for failing to abide by its rules and regulations.

Signature: _____

Date: _____

Parent/ Guardian

I, (name) _____ understand the requirements if my child wishes to drive to school and understand the consequences for failing to abide by its rules and regulations.

Signature: _____

Date: _____

Please complete the following table so the information can be recorded at school.

Licence Number:	
Car make and model:	
Car registration:	
Licence sighted? (office only)	

PLEASE RETURN TO THE SENIOR SUB SCHOOL OFFICE MANAGER

APPENDIX C



Passenger Permission Form

In order to be a passenger to and from school students and parents must complete this form and agree to the guidelines set by the school.

I give approval for

Student Passenger's Name: _____

to travel with

Student Driver's Name: _____

We accept all conditions detailed in the school's Student Driver Policy.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Student Passenger Name: _____

Student Signature: _____

Date: _____

School Approval

Approved By: _____

Signature: _____

Date: _____